

BYLAWS OF THE  
ARIZONA YOUTH SOCCER ASSOCIATION  
Revised July 2005

TABLE OF CONTENTS

PART I: GENERAL

- BYLAW 101: Name
- BYLAW 102: Purpose
- BYLAW 103: Affiliation
- BYLAW 104: Laws of the Game
- BYLAW 105: Equal Opportunity
- BYLAW 106: Seasonal and Fiscal Years
- BYLAW 107: Use of Name and Logo and Colors
- BYLAW 108: Robert's Rules of Order and Quorum
- BYLAW 109: Boundaries
- BYLAW 110: Authorities
- BYLAW 111: Dissolution
- BYLAW 112: Definitions

PART II: MEMBERSHIPS

Subpart A: General

- BYLAW 201: Eligibility
- BYLAW 202: Membership Categories
- BYLAW 203: Prohibition on Transferring and Assigning Membership
- BYLAW 204: General Responsibilities

Subpart B: Organization Members

- BYLAW 211: Admission to Membership
- BYLAW 212: Terms of Membership
- BYLAW 213: General Responsibilities

Subpart C: Associate

- BYLAW 221: Admission To Membership
- BYLAW 222: Terms of Membership
- BYLAW 223: General Responsibilities

Subpart D: Individual

- BYLAW 231: Admission To Membership
- BYLAW 232: Terms of Membership

Subpart E: Fees

- BYLAW 241: Membership Fees

Subpart F: Suspensions, Fines, Terminations and Reinstatement

- BYLAW 251: Suspensions, Fines and Terminations
- BYLAW 252: Suspension Because of Litigation
- BYLAW 253: Resignations
- BYLAW 254: Reinstatement

PART III: ORGANIZATION

Subpart A: Voting

- BYLAW 301: Organization Members
- BYLAW 302: Officers and Board of Directors
- BYLAW 303: Litigation

Subpart B: State Council

- BYLAW 311: Composition and General Authority
- BYLAW 312: Annual General Meeting
- BYLAW 313: Special Meetings
- BYLAW 314: Place of Meeting

Subpart C: Districts

- BYLAW 321 General Requirements

BYLAW 322: Composition of Districts

PART IV: OFFICERS AND BOARD OF DIRECTORS

Subpart A: Officers

BYLAW 401: Officers  
BYLAW 402: Elections  
BYLAW 403: Responsibilities of Officers  
BYLAW 404: Removal  
BYLAW 405: Vacancies  
BYLAW 406: Restrictions

Subpart B: Board of Directors

BYLAW 411: Composition and General Authority  
BYLAW 412: Meetings

PART V: COMMITTEES

BYLAW 501: Standing Committees  
BYLAW 502: Special Committees  
BYLAW 503: Restriction

PART VI: ADMINISTRATIVE

BYLAW 601: Fiscal Year Budget  
BYLAW 602: Accounts, Books and Records  
BYLAW 603: Indemnification  
BYLAW 604: Disclaimer  
BYLAW 605: Liability

PART VII: GRIEVANCES, PROTESTS AND APPEALS

Subpart A: General

BYLAW 701: General Requirements  
BYLAW 702: Definitions  
BYLAW 703: General Procedures  
BYLAW 704: Filing Fees  
BYLAW 705: Documentation Processing  
BYLAW 706: Regarding Rules of Competition  
BYLAW 707: Exhaustion of Remedies

Subpart B: Hearings

BYLAW 711: Hearing Procedures  
BYLAW 712: Types of Hearings  
BYLAW 713: Agenda  
BYLAW 714: Evidence and Testimony  
BYLAW 715: Minimum Rights  
BYLAW 716: Serious Infractions  
BYLAW 717: Decisions

Subpart C: Appeals

BYLAW 721: Appeals Procedures

PART VIII: PLAYERS AND PLAYING

BYLAW 801: Registration  
BYLAW 802: Proof of Age  
BYLAW 803: False Registration  
BYLAW 804: Team Roster Limitation  
BYLAW 805: Player Release and Transfer/Special Transfer  
BYLAW 806: Player Passes  
BYLAW 807: Special Modification  
BYLAW 808: Return of Passes  
BYLAW 809: Player Safety  
BYLAW 810: Tournament

BYLAW 811: Travel  
BYLAW 812: Accountability, Conduct & Ejection  
BYLAW 813: Team Release During the seasonal Year  
BYLAW 814: Youth Participation in Senior Games  
BYLAW 815: Playing with professional Players  
BYLAW 816: Assault - Censure and Suspension  
BYLAW 817: Referees

PART IX: AMENDMENTS TO BYLAWS

BYLAW 901: Proposing Amendments  
BYLAW 902: Advance Notice  
BYLAW 903: Voting Requirements  
BYLAW 904: Priority  
BYLAW 905: Effective Date  
BYLAW 906: Exceptions

PART I - GENERAL

Bylaw 101. NAME

This organization shall be incorporated as the "Arizona Youth Soccer association, Inc." It shall be referred to as "Arizona Youth Soccer Association" and/or "AYSA."

Bylaw 102. PURPOSE

Section 1. It is the mission of the AYSA to foster the physical, mental, and emotional growth and development of the State of Arizona's youth through the sport of soccer at all levels of age and competition.

Section 2. The objectives of the AYSA are to:

- Promote and further develop the game of soccer.
- Organize and govern the game of soccer for youth under the age of 19 in the State of Arizona.
- Assign administrative responsibilities to member organizations.
- Develop the game in non-affiliated areas within the State of Arizona.
- Provide programs for the membership as required.
- Administer and conduct statewide competitions as required.
- Represent this State in all matters of organized youth soccer with regard to US Youth Soccer, US Soccer, and interested parties.

Section 3. The Arizona Youth Soccer Association shall not discriminate against any individual on the basis of race, color, religion, age, sex, or national origin.

Section 4. The Arizona Youth Soccer Association shall maintain its tax-exempt status under the Internal Revenue Code.

Section 5. The AYSA shall maintain its non-profit corporation status, organized and existing under the laws of the State of Arizona.

Bylaw 103. AFFILIATION

Section 1. The AYSA shall be a member of and comply with the authority of US Youth Soccer and US Soccer.

Bylaw 104. LAWS OF THE GAME

The "Laws of the Game" as authorized by FIFA, and modified for youth play by US Soccer, US Youth Soccer, or the AYSA, apply to youth soccer games sanctioned by AYSA.

Bylaw 105. EQUAL OPPORTUNITY

Section 1. The AYSA shall provide an equal opportunity to athletes, coaches, trainers, managers, administrators, and officials to participate in youth soccer competitions without regard to that individual's race, color, religion, national origin, age or sex.

Section 2. Individual serving on the Board of Directors or a committee of AYSA shall be selected without regard to that individual's race, color, religion, national origin, age or sex.

Section 3. The AYSA may not have eligibility criteria relating to amateur status more restrictive than those of US Youth Soccer.

Bylaw 106. SEASONAL AND FISCAL YEARS

The seasonal year and fiscal year of AYSA each begin on September 1 of one calendar year and end on August 31, of the following calendar year.

Bylaw 107. USE OF NAME AND LOGO AND COLORS

Section 1. No one may use the name or initials of AYSA, any of its trade names including Arizona Youth Soccer and AYSA, or any of its logos except as provided under these bylaws or except with the express written consent of AYSA.

Section 2. The colors of AYSA are red, white, and blue.

Bylaw 108. ROBERT'S RULES OF ORDER AND QUORUM

Section 1. Except as otherwise provided in these bylaws, all meetings shall be conducted in accordance with the latest authorized edition of Robert's Rules of Order.

Section 2. A quorum at any meeting shall be a majority of the total number of eligible votes for that meeting.

Bylaw 109. BOUNDARIES

Section 1. The boundaries of the Arizona Youth Soccer Association shall be that area that is defined by the legal boundaries of the State of Arizona.

Section 2. The General Assembly shall create geographical subdivisions within the boundaries of the AYSA, which shall be designated as "Districts".

Bylaw 110. AUTHORITIES

Section 1. The AYSA shall be governed by its bylaws as presently constituted except in those matters reserved US Soccer, US Youth Soccer. US Soccer governing documents take precedence over and supersede the governing documents of the Association to the extent applicable under Arizona State law.

Section 2. The Arizona Youth Soccer Association will not join any organization that has requirements that conflict with the US Soccer's governing documents.

Section 3. The legislative and judicial powers of this Association, except those which are herein otherwise delegated, shall be vested in a Board of Directors.

Section 4. In any and all matters that are not addressed by these bylaws, the governing documents of US Youth Soccer shall take precedence. In any and all matters that are not addressed by these bylaws or those of US Youth Soccer, the governing documents of the US Soccer shall take precedence.

#### Bylaw 111. DISSOLUTION

If this Association dissolves for any reason, its properties and assets shall become the property of US Soccer to be put in trust until a new Association can be formed under the guidelines of the Federation.

#### Bylaw 112. DEFINITIONS

Except as otherwise provided, these definitions apply to these bylaws and all policies of US Youth Soccer:

- (1) "Amateur Sports Act" means the Ted Stevens Olympic and Amateur Sports Act (chapter 2205 of title 36, United States Code).
- (2) "Associate" means an organization formed to advance a particular aspect of youth soccer, but not responsible for recruiting, training, fielding, and funding of players as provided under Bylaw 221.
- (3) "Association" means the Arizona Youth Soccer Association.
- (4) "AYSA" means the Arizona Youth Soccer Association.
- (5) "Board of Directors" means the Board of Directors of AYSA established under Bylaw 411.
- (6) "Club" means an organization member of this association as provided under Bylaw 211, and meeting the requirements of the primary league in which the club has seven (7) or more players in active scheduled competition.
- (7) "District" means one of those districts established under Bylaw 322.
- (8) "Federation" means the United States Soccer Federation, Inc.
- (9) "FIFA" means the Federation Internationale de Football Association of which the US Soccer is the national association member for the United States.
- (10) "Individual Member" means an individual who is a member as provided under Bylaw 231.
- (11) "League" means an organization member of this association as provided under Bylaw 211.
- (12) "Organization Member" means an organization that is classified as such a member of USYSA as provided by Bylaw 202.
- (13) "State Association" means the administrative body within a territory determined by the National Council to carry out US Youth Soccer's programs for youth players.
- (14) "General Assembly" means the General Assembly of AYSA as provided under Bylaw 311.
- (15) "Team" means a group of soccer players playing on the same side in soccer games.
- (16) "USOC" means the United States Olympic Committee that is the corporation established under the Amateur Sports Act to oversee all amateur athletic activity in the United States.
- (17) "US Youth Soccer" means the United States Youth Soccer.
- (18) "Youth player" means an individual who has not reached 19 years of age prior to August 1 immediately before the start of any seasonal year. A player who reaches 19 years of age during a seasonal year is allowed to complete that seasonal year. A player who reaches 19 years of age during August of one seasonal year shall be allowed to complete all of the next seasonal year.

## PART II - MEMBERSHIP

### Subpart A - General

Bylaw 201. ELIGIBILITY

The membership of AYSA is open to all soccer organizations and all soccer players, coaches, trainers, managers, administrators, and officials without discrimination on the bias of race, color, religion, age, sex, or national origin and upon payment of appropriate fees.

Bylaw 202. MEMBERSHIP CATEGORIES

AYSA has the following categories of membership:

(a) Organization Member composed of the following classification of members:

(I) League

(II) Club

(b) Associate

(c) Individual Player/Parent/Guardian.

Bylaw 203. PROHIBITION ON TRANSFERRING AND ASSIGNING MEMBERSHIP

Membership in AYSA is not transferable or assignable. Membership terminates when AYSA dissolves, the League/Club dissolves, the associate member dies or dissolves, the individual member dies or dissolves or as provided under these bylaws.

Bylaw 204. GENERAL RESPONSIBILITIES

Section 1. In addition to other requirements of these bylaws:

(a) Falsification of records shall be grounds for removal from future participation and/or membership in this Association;

(b) A plea of ignorance to the bylaws, policies and procedures of this Association is not sufficient and violators may expect appropriate action by the Board of Directors;

(1) Any person found guilty of violating the bylaws, policies and procedures of this Association may be asked to appear before the Board of Directors in order to explain his/her actions.

Subpart B - Organization Members

Bylaw 211. ADMISSION TO MEMBERSHIP

Section 1. An organization desiring to become an Organization Member of AYSA must submit a written application for membership to the Board of Directors. The applicant shall specify the classification of Organization Member being applied for. The applicant shall include with the application copies of its charter or articles of incorporation, bylaws, rules, regulations, policies, any rules of play, and other governing documents appropriate to understanding the structure and activities of the League and the appropriate fee.

Section 2. The Board of Directors shall immediately submit the application and accompanying documents to the Rules Committee. The Rules Committee may reject the application until the application and accompanying documents are changed to comply with the requirements of AYSA, US Youth Soccer, and US Soccer. On the completion of the Rules Committee's review of the application, the Committee shall submit a report to the Board of Directors with its recommendations for its consideration at the next meeting of the Board of Directors.

Section 3.

(a) The Board of Directors may grant, deny, or withdraw provisional membership from an applicant applying for League Membership until the next meeting of the

Board of Directors. The application shall be submitted to the Board at its next meeting.

(b) An applicant granted provisional membership as a League has all the rights and responsibilities of that classification of League Member granted except that the provisional member may not vote.

(c) Provisional membership is terminated at the end of the Board of Directors meeting at which the applicant's membership is considered unless the Board further extends the period of provisional membership or the applicant's application for membership is approved by the Board.

#### Bylaw 212. TERMS OF MEMBERSHIP

Section 1. The term of membership of an Organization Member is for one seasonal year. However, if an organization is admitted as an Organization Member and the membership is effective before the beginning of the next seasonal year, initial term of membership for that Member is for the balance of the seasonal year. Membership automatically renews each seasonal year as long as the member remains in good standing with AYSA.

Section 2. With the consent of the Board of Directors, an Organization Member may change its organizational structure without losing its membership in AYSA. However, if the change in the organizational structure is of such a nature that it would change a member from one classification of member to another classification of member, the member must apply for the new classification of member to the Board.

#### Bylaw 213. GENERAL RESPONSIBILITIES

Section 1. In addition to other requirements of these bylaws, each Organization Member shall:

(a) To the extent consistent with applicable law, comply with the bylaws of AYSA, US Youth Soccer, and US Soccer;

(I) To the extent consistent with applicable law, comply with policies, procedures, and requirements of AYSA's internal operations and the administration of AYSA programs;

(II) Submit to AYSA any amendment to its charter or articles of incorporation, bylaws, rules, and regulations not later than 30 days prior to the seasonal year that it affects; and shall submit a current copy of their Bylaws/Rules every two years (even numbered years);

(III) Annually register with AYSA every player, coach, and administrator;

(IV) Require that each of its members annually register with AYSA every individual player, coach, team, and administrator that is sponsored, financed, coached, organized, or administered by that member;

(V) Require that all players must be registered prior to their first game appearance;

(VI) Submit to the AYSA Risk Management Director an employment/volunteer disclosure statement for all volunteers, employees, coaches, and program administrators who are involved with any approved or sponsored program of AYSA, US Youth Soccer, or US Soccer or their affiliates;

(VII) Pay fees to AYSA by appropriate deadlines;

(VIII) Be responsible for governing those persons associated with their operations. Teams shall abide by the League rules under which they are registered and in which they are playing.

(IX) Teams affiliated with AYSA may not play games against non- US Soccer affiliated teams without prior written approval. Teams and clubs that fail to

obtain the required written approval may be subject to disciplinary action including suspension.

(X) AYSA and its members will abide by US Soccer's articles, bylaws, policies and requirements on interplay.

(b) Comply with the Amateur Sports Act, to the extent applicable.

Section 2. Each Organization Member shall retain its own autonomy except as otherwise provided in these bylaws.

#### Subpart C - Associate

##### Bylaw 221. ADMISSION TO MEMBERSHIP

Section 1. Any organization who actively participates in the activities of the AYSA may be an associate member. Any organization applying for Associate Membership in the Association shall submit a written application for membership to the Board of Directors along with the appropriate fee.

##### Bylaw 222. TERMS OF MEMBERSHIP

Section 1. The term of membership of an Associate Member is for one seasonal year. However, if an organization is admitted as an Associate Member and the membership is effective before the beginning of the next seasonal year, the initial term of membership for that Member is for the balance of the seasonal year.

Section 2. An Associate Member must reapply for membership each seasonal year.

##### Bylaw 223. GENERAL RESPONSIBILITIES

Section 1. In addition to other requirements of these bylaws, each Associate Member shall:

(a) To the extent consistent with applicable law, comply with the bylaws of AYSA, US Youth Soccer, and US Soccer.

(b) Pay fees to AYSA by appropriate deadlines;

Section 2. An Associate Member may apply to host tournaments, however shall be required to post a bond with their application. The bond shall be set by the AYSA Board of Directors and shall be based on the requested number of teams for the first year. Thereafter, the number of teams shall be based on the previous year's team count.

Section 3. Each Associate Member shall retain its own autonomy except as otherwise provided in these bylaws.

#### Subpart D - Individual

##### Bylaw 231. ADMISSION TO MEMBERSHIP

Section 1. An individual who is a player, coach, referee, administrator, or parent/guardian of a player, is a member of AYSA:

(a) Through that individual's membership or association with a Member League or MemberClub;

(b) As an elected officer or member of the Board of Directors;

(c) If the individual occupies an unpaid administrative position;

(d) As a committee member of AYSA. or,

(e) Parents and/or legal guardians through their child's membership with a member league or member club.

Bylaw 232. TERMS OF MEMBERSHIP

Section 1. The term of membership of an Individual Member is for one seasonal year or the duration of membership or association within a Member League or Member Club, or the term of election/appointment to the position or office noted in Bylaw 401.

Subpart E - Fees

Bylaw 241. MEMBERSHIP FEES

Section 1. Each League Member shall pay to AYSA annual fees in an amount recommended by the Board of Directors and ratified by at the Annual General Meeting.

Section 2. Each Club Member shall pay to AYSA annual fees for each player registered in an amount recommended by the Board of Directors and ratified at the Annual General Meeting. Annual fees for each player are due at the time of registration of said player.

Section 3. Each Associate Member shall pay to AYSA annual fees in an amount recommended by the Board of Directors and ratified at the Annual General Meeting. Annual fees for Associate Members are due at the time of application each year.

Section 4. The Board of Directors shall establish deadlines for the payment of fees.

Section 5. Any changes in fees being recommended by the Board of Directors shall be forwarded, in writing, to all voting members no later than 30 days prior to the Annual General Meeting.

Subpart F - Suspensions, Fines, Terminations, and Reinstatement

Bylaw 251. SUSPENSIONS, FINES, and TERMINATIONS

Section 1.

(a) A Member failing to pay any fees due AYSA shall be provided written notice of the delinquency. If those fees are not paid within 30 days after the date of the notice of delinquency, the delinquent Member shall be suspended. Unless otherwise provided by the Board of Directors, the membership of the Member shall be terminated automatically if the Member has failed to pay those fees for a period of 90 days after the date specified in the notice of delinquency. The Member shall be notified in writing of the suspension and the date on which membership will be terminated if the fees remain unpaid.

(b) Any fine imposed upon or debt owed by any member shall be binding on every club thereof. If a member league or association under such circumstances disbands or ceases, for any reason, to operate under the jurisdiction of AYSA, the AYSA shall have the power to assess equally every member club thereof its prorated share, and every member club thereof shall stand suspended until its assessment is paid.

Section 2. The Board of Directors may suspend, fine, or terminate (or any combination thereof) the membership of any Member of the Association, if the Board determines that:

(a) The conduct of the Member is adverse to the best interests of soccer, AYSA, or the purpose that AYSA has been formed; or

(b) The Member has not complied with the requirements of its membership in AYSA. The Board of Directors may act only after a hearing, reasonable notice to the Member of the time and place of the hearing, and providing the Member with a reasonable opportunity to present evidence in support of the Member's position.

Section 3. All Members of AYSA upon notification by AYSA must recognize a suspension or other disciplinary action imposed by AYSA in accordance with these bylaws. AYSA and all other AYSA Members shall recognize suspensions and other disciplinary actions imposed by Members of AYSA on proper notification to AYSA, and determination by AYSA that the party subject to the action received hearing and procedural rights substantially similar to those set forth in these bylaws.

Section 4. AYSA must recognize suspensions and rulings of all organizations under the jurisdiction of US Youth Soccer when notified thereof.

Section 5. The AYSA Secretary and Vice President-Administration must be notified within thirty (30) days of action of any suspension of six (6) months or more.

#### Bylaw 252. SUSPENSION BECAUSE OF LITIGATION

Section 1. Any person participating in an AYSA program, or in a program of a Member of AYSA, who becomes a defendant in litigation detrimental to the welfare of youth players or litigation based on activities detrimental to the welfare of youth players, shall be suspended from all soccer-related activities. The Board of Directors shall determine suspensions under this bylaw. Matters detrimental to the welfare of youth players shall include crimes of moral turpitude and felonies. The person has a right to appeal the suspension only over whether the matter, which is the substance of the accusation, if true, is detrimental to the welfare of youth players.

Section 2. On completion of the litigation, the suspended person may inform the body suspending the person under Section 1 of this bylaw that the litigation has been completed and request that the suspension be terminated and the person reinstated. The suspending body may grant the request of the person or, if the decision of the litigation was adverse to the person, may continue the suspension for a period specified by the suspending body, fine the person, terminate all membership of that person with the suspending body and its members, or any combination of those authorized penalties.

#### Bylaw 253. RESIGNATIONS

Section 1. Any Member may resign from AYSA by submitting a written resignation to AYSA. The resignation need not be accepted by AYSA to be effective. A Member's resignation does not relieve the member of any obligation to pay any fees that had been accrued and were unpaid before the effective date of the resignation.

#### Bylaw 254. REINSTATEMENT

Section 1. A suspended member of AYSA may submit a written request for reinstatement. The Board of Directors may reinstate the membership of a suspended member on reasonable terms that the Board considers appropriate.

PART III - ORGANIZATION

Subpart A - Voting

Bylaw 301. ORGANIZATION MEMBERS

Section 1. Each duly affiliated club, in good standing, is entitled to vote at General Assembly meetings.

(a) A club shall have the following number of votes:

- (I) 7-200 players 1 vote
- (II) 201-400 players 2 votes
- (III) 401-600 players 3 votes
- (IV) 601-800 players 4 votes
- (V) 801-1,000 players 5 votes
- (VI) 1,001-1,500 6 votes
- (VII) 1,501 players and over 7 votes

No club will exceed a total of 7 votes for any reason.

(b) At each General Assembly meeting, the number of votes of a club is determined by the number of players registered (and fees paid) by the club with AYSA, according to the AYSA registrar, as of thirty (30) days before the date of the State Council meeting.

(c) At General Assembly meetings, a club may have delegates at those meetings equal to the number of votes it is allowed to cast at the meeting. All votes of the club may be cast by any of the designated delegates of that club present at the time of the vote, even if not all of the representatives are present.

Section 2. Each duly affiliated league, in good standing, is entitled to one vote only at General Assembly meetings.

Section 3. No Organization Member may exercise its franchise to vote at a General Assembly meeting without submitting authorization in writing to the Secretary of the Association. This letter must specify the Organization Member's delegate(s) by name, must be signed by the highest-ranking officer of that Organization Member, and be actually received prior to the General Assembly meeting.

Section 4. Except as otherwise provided in these bylaws for officers and/or members of the Board of Directors, Individual and Associate Members are not entitled to vote at any meeting.

Bylaw 302. OFFICERS AND BOARD OF DIRECTORS

Section 1. The individual who is chairing a meeting of the General Assembly may vote only when the vote is by ballot or, in all other cases, to affect the result of the vote.

Section 2. The immediate Past President of the Association is a member of the Board of Directors without vote.

Section 3. Each member of the Board of Directors, except as outlined in Section 1 & 2 of this bylaw, is entitled to one vote each at General Assembly meetings.

Bylaw 303. LIMITATION

An individual may vote at any meeting of AYSA in only one capacity.

Subpart B - General Assembly

Bylaw 311. COMPOSITION AND GENERAL AUTHORITY

Section 1. AYSA has a General Assembly that is composed of representatives of Organization Members and the Board of Directors.

Section 2. The General Assembly has the following authority

- (a) Exclusive authority to amend the bylaws of AYSA;
- (b) Adoption of the budget of AYSA;
- (c) The election of all officers (except District Commissioners);
- (d) Approval of fees;
- (e) Ratify actions of the Board of Directors;
- (f) Ratify any redistricting;
- (g) Conduct additional business at the General Assembly Meeting as deemed appropriate by the Board of Directors.

Bylaw 312. GENERAL ASSEMBLY MEETING

Section 1. The Board of Directors shall hold an annual general meeting each on or before March 30th.

Section 2. AYSA shall provide to each Organization Member and the Board of Directors all voting members no later than 30 days prior to the Annual General Meeting in writing:

- (a) Notice of the annual meeting, giving the agenda, date, time, and location of the meeting; and
- (b) any proposals or motions to amend the Bylaws of the Association; and
- (c) the proposed budget; and
- (d) a list of any individuals who have declared candidacy for election to the Board of Directors as of the time of the notification.

Section 3. The order of business at the Annual General meeting shall be as follows:

- (a) Call to Order
- (b) Roll Call.
- (c) Credentials Report.
- (d) Acceptance of Minutes of previous General Assembly Meeting.
- (e) Acceptance of Reports and Confirmation of actions taken and policies adopted by the Board of Directors.
- (f) Unfinished business.
- (g) Acceptance of the Budget
- (h) Amendments to the Bylaws and policies.
- (i) Election of Officers (except District Commissioners.)
- (j) New business.
- (k) Good of the Game
- (l) Adjournment

Section 4. Any business item (other than proposed amendments to the bylaws of AYSA) to be presented at an General Assembly Meeting must be submitted in writing to AYSA 45 days prior to the Annual General Meeting.

Bylaw 313. SPECIAL MEETINGS

Section 1.

- (a) A special meeting of the General Assembly may be called at any time on request of:

- (I) The President of AYSA;
- (II) A majority of the Board of Directors; or
- (III) At least 7 Organization Members of AYSA.

(b) The request shall state the business items to be considered at the special meeting. No other items may be considered at the meeting.

Section 2. Notice of a special meeting shall be provided to each Organization Member and the Board of Directors within 14 days of the call. The meeting must be held no less than 30 days and no more than 60 days of the notice.

Bylaw 314. PLACE OF MEETING

The Board of Directors may designate any place within the State of Arizona as the place for a meeting of the General Assembly.

Subpart C-Districts

Bylaw 321. GENERAL REQUIREMENTS

Section 1. AYSA has the following 7 8 administrative, geographic regions:  
District I- North, District I-South, District II, District III, District IV, District V, District VI, and District VII, and District VIII.

Section 2. Each Organizational Member shall be a member of the district within whose geographic boundaries it is located.

Bylaw 322. COMPOSITION OF DISTRICTS

Section 1. District I-North is composed of the following Counties:

(a) Maricopa- includes leagues/clubs listed in the area north of Camelback Road as of March 13, 2005.

Section 2. District I-South is composed of the following Counties:

(a) Maricopa- includes leagues/clubs listed in the area south of Camelback Road as of March 13, 2005.

Section 3. District II is composed of the following Counties:

- (a) Pima;
- (b) Santa Cruz.

Section 4. District III is composed of the following Counties:

- (a) Cochise;
- (b) Greenlee .

Section 5. District IV is composed of the following Counties:

- (a) Gila;
- (b) Graham;
- (c) Pinal

Section 6. District V is composed of the following Counties:

- (a) Yuma.

Section 7. District VI is composed of the following Counties:

- (a) Lake Havasu;
- (b) Mohave;
- (c) La Paz.

Section 8. District VII is composed of the following Counties:

- (a) Coconino;
- (b) Yavapai;
- (c) Apache;
- (d) Navajo.

#### PART IV-OFFICERS AND BOARD OF DIRECTORS

##### Subpart A-Officers

##### Bylaw 401. OFFICERS

Section 1. The officers of AYSA are the President, 1st Vice President-Administration, 2nd Vice President-Administration, Vice President-Development, Vice President-Competition, Vice President-Recreation, Director-Special Programs, Secretary, Treasurer, and the District Commissioners.

Section 2. The officer representing a region is its District Commissioner.

Section 3. The executive board of AYSA is the President, 1st Vice President-Administration, 2nd Vice President-Administration, Vice President-Development, Vice President-Competition, Vice President-Recreation, Director-Special Programs, Secretary, Treasurer and District Commissioner Liaison.

##### Bylaw 402. ELECTIONS

##### Section 1.

- (a) The President, 2nd Vice President-Administration, Vice President-Development, Director-Special Programs, and Secretary of AYSA are elected for terms of 2 years at annual general meetings of AYSA held in even-numbered years.
- (b) The 1st Vice President-Administration, Vice President-Competition, Vice President-Recreation and Treasurer of AYSA are elected for terms of 2 years at annual general meetings of AYSA held in odd-numbered years.

##### Section 2.

- (a) Each District Commissioner is elected for a term of 2 years. A District Commissioner shall be elected by a majority of the eligible voting members of his/her District.
  - (1) District Commissioners of Districts I-North, III, V, and VII in even-numbered years.
  - (2) District Commissioners of Districts I-South, II, IV, VI in odd-numbered years.
- (b) Each Organizational Member within the District shall have voting powers as outlined in Bylaw 301, Section 1.
- (c) Elections of District Commissioners shall be held within the 90 days either side of the Annual General Meeting or at the Annual General Meeting itself.

Section 3. An officer referred to in this bylaw commences the officer's term of office after the adjournment of the meeting at which the officer was elected or appointed, or, if filling a vacancy before the expiration of a term of office, immediately after elected to fill the vacancy.

##### Bylaw 403. RESPONSIBILITIES OF OFFICERS

Section 1. The President of AYSA shall supervise all activities of the AYSA; the work of the Executive Board, the Board of Directors, and the General Assembly, and shall chair all meetings of same. The responsibilities of the President shall include, but not be limited to, the following:

- (a) Be the chief executive officer of AYSA;
- (b) Shall administer the affairs of AYSA with the concurrence of the Board of Directors;
- (c) Shall be responsible for oversight of office procedures and personnel, which responsibility may be delegated;
- (d) Shall establish AYSA committees and make committee appointments as provided by Bylaws 501 and 502;
- (e) Shall act as representative of Arizona to US Youth Soccer, which responsibility may be delegated, subject to the approval of the Board of Directors;
- (f) Shall be responsible for the Risk Management Program;
- (g) May execute instruments for AYSA that the Board of Directors authorizes to be executed; and
- (h) Shall perform other responsibilities assigned by the Board of Directors.

Section 2. The 1st Vice President-Administration of AYSA shall assist the President in all business of the AYSA, become acting President during any temporary absence of the President. The responsibilities of the 1st Vice President- Administration shall include, but not be limited to, the following:

- (a) Assume the responsibilities of the President when the President is absent, cannot act, or refuses to act;
- (b) Oversee Protest, Appeals and Arbitration Committee (administrative);
- (c) Oversee Discipline (players/coaches);
- (d) Oversee Rules and Revisions; and
- (e) Perform other responsibilities assigned by the Board of Directors or the President.

Section 3. The 2nd Vice President-Administration of AYSA shall assist the President in all business of the AYSA, become acting President during any temporary absence of both the President and the Vice President. The responsibilities of the 2nd Vice President-Administration shall include, but not be limited to, the following:

- (a) Assume the responsibilities of the Vice President when the Vice President is absent, cannot act, or refuses to act;
- (b) Oversee Registration;
- (c) Oversee Insurance;
- (d) Oversee the Risk Management Program;
- (e) Perform other responsibilities assigned by the Board of Directors or the President.

Section 4. The Vice President-Competition of AYSA shall assist the President in all business of the AYSA. The responsibilities of the Vice President-Competition shall include, but not be limited to, the following:

- (a) Oversee the Tournament Committee, which sanctions AYSA tournaments;
- (b) Oversee the Arizona State Tournament;
- (c) Oversee AYSA State League Committee;
- (d) Oversee the Field Development Committee
- (e) Oversee the Foreign Exchange Program, and
- (f) Perform other responsibilities assigned by the Board of Directors or the President.

Section 5. The Vice President-Development of AYSA shall assist the President in all business of the AYSA. The responsibilities of the Vice President-Development shall include, but not be limited to, the following:

- (a) AYSA Olympic Development Program;
- (b) Perform other responsibilities assigned by the Board of Directors or the President.

Section 6. The Vice President-Recreation of AYSA shall assist the President in all business of AYSA. The responsibilities of the Vice President-Recreation shall include, but not be limited to the following:

- (a) Coordinate and promote player development in recreational soccer;
- (b) Oversee the educational programs for player & parent/spectator development;
- (c) Coordinate TOPSoccer Programs;
- (d) Coordinate Soccer Start Programs;
- (e) Perform other responsibilities assigned by the Board of Directors or the President.

Section 7. The responsibilities of the Secretary shall include, but not be limited to, the following:

- (a) Give proper notice of all AYSA meetings;
- (b) Ensure minutes are postmarked or emailed to all Board of Director members within twenty-one (21) calendar days after any meeting that minutes are taken. Once the Board of Directors approves minutes, the minutes must be postmarked or emailed to all Presidents and posted to the web site within seven (7) calendar days;
- (c) Ensure that a record is kept of the name and address and other information of each Member, Director, officer, and employee of AYSA;
- (d) Act as Custodian of all office assets and correspondence;
- (e) Compile and publish the AYSA Administrative Manual on a yearly basis;
- (f) Ensure that minutes of all General Assembly meetings are taken and published in a timely manner;
- (g) Serve as chair for Credentials Committee for the AGM;
- (h) Perform other responsibilities assigned by the Board of Directors or the President.

Section 8 . The responsibilities of the Treasurer shall include, but not be limited to, the following:

- (a) Be bonded by a reputable bonding agency;
- (b) Direct the keeping of full and accurate accounts of receipts and disbursements of AYSA; Oversee the preparation of financial statements on a monthly basis and send them to all organizational members after the end of the reporting period, with additional statements being prepared as directed by the Board of Directors;
- (d) Secure an independent review by qualified accounting firm or individual of the financial accounts and transactions of AYSA within 90 days of the completion of the financial year;
- (e) Assist the Board of Directors in reviewing a proposed annual budget for AYSA;
- (f) Prepare papers regarding the tax-exempt status of AYSA;
- (g) Provide that all accounts be paid by check and the check bear 2 signatures as approved by the board and are on file with the bank;
- (h) Insure the preparation, execution and submittal of forms required annually by the Arizona Corporation Commission to maintain the incorporated status of the Association,
- (i) Insure that at no time any related parties are the two (2) signatories on a check;
- (j) Oversee the Budget and Financial Committee; and
- (k) Perform other responsibilities assigned by the Board of Directors or the President.

Section 9. The Director-Specials Programs of AYSA shall assist the President in all business of the AYSA. The responsibilities of the Director-Special Programs shall include, but not be limited to, the following:

- (a) Direct the Newsletter Committee
- (b) Direct the Publicity Committee
- (c) Direct the Grants Committee.
- (d) Direct the Sponsorship Committee.
- (e) Perform other responsibilities assigned by the Board of Directors or the President.

Section 10. The responsibilities of the District Commissioners of AYSA shall include, but not be limited to, the following:

- (a) Direct the business of the district;
- (b) Report in writing at each Board of Director's meeting on the state of the district;
- (c) Designate one District Commissioner as a liaison between the AYSA Board of Directors with a vote as a member of the Executive Committee;
- (d) Be present, where possible, at Annual General Meetings of the leagues in the district;
- (e) Insure that all teams and players in the district are properly registered;
- (f) Hold district wide meetings on a bi-monthly basis
- (g) Designate one assistant to aid in the performance of duties; and
- (h) Perform other responsibilities assigned by the Board of Directors or the President.

Section 11. The responsibilities of the Past President of AYSA shall include, but not be limited to, the following:

- (a) Serve a two-year term;
- (b) Serve as AYSA Historian during term;
- (c) Provide continuity and consulting services for the newly elected President and for any other member of the Board of Directors;
- (d) Not be a voting member of the Board of Directors; and
- (e) Perform other responsibilities assigned by the Board of Directors or the President.

Section 10. In addition to the responsibilities specified in previous sections of this bylaw, each officer of AYSA shall provide an annual report 30 days prior to the annual general meeting of the AYSA.

#### Bylaw 404. REMOVAL

Section 1. Any officer referred to in Bylaw 401 or the Immediate Past President when serving as a member of the Board of Directors may be removed from office by a two-thirds vote of the members entitled to vote for that office.

Section 2. Any officer, referred to in Bylaw 401, or the Immediate Past President, who is absent for three consecutive meetings or a total of five meetings of the Board of Directors during their term of office for any reason, other than in performing duties associated with their AYSA responsibilities, may be removed from office by a majority vote of the Board of Directors.

Section 3. Any officer referred to in Bylaw 401 or the Immediate Past President, when serving as a member of the Board of Directors, who have either been removed from office for cause or resigns from office, may not be appointed as a Board of Director of this Association for a period of no less than two years from the date of removal or resignation.

#### Bylaw 405. VACANCIES

Section 1. If any office, including the President, becomes vacant for any reason, the remaining members of the Board of Directors shall elect an individual to the office to fill the balance of the term or until the next AGM, whichever comes first.

Section 2. If the office of District Commissioner becomes vacant, the Organizational Members of the district shall elect an individual to fill the vacancy for the balance of the term. This election must take place within a period of sixty (60) days of said occurrence. During the sixty (60) days, the Board of Directors may appoint an Acting District Commissioner. If such election is not held, the Board of Directors shall elect an individual to the office to fill the balance of the term or until the next AGM, whichever comes first.

#### Bylaw 406. RESTRICTIONS

Section 1. No officer referred to in Bylaw 401 may-

- (a) Receive compensation (except for reimbursement for expenses) for services as an officer; or
- (b) Be a paid employee of, or receive compensation (except reimbursement for expenses) from AYSA.

Section 2. No officer referred to in Bylaw 401-Section 3 may-

- (a) Hold office of President with any Organization Member of AYSA;

Subpart B-Board of Directors

#### Bylaw 411. COMPOSITION AND GENERAL AUTHORITY

Section 1.

- (a) AYSA has a Board of Directors. The Board is composed of the officers noted in bylaw 401 and the Immediate past President.
- (b) Each officer of the Board of Directors has one vote, except that the individual presiding at a Board meeting may vote only when the vote is by ballot or, in all other cases, to affect the result of the vote. The Immediate past President is a member without vote.

Section 2. Except as otherwise provided in these bylaws, the Board of Directors shall-

- (a) Manage the affairs of AYSA;
- (b) Enforce and interpret the bylaws, rules, policies, and procedures of AYSA;
- (c) Approve registered teams and affiliated Leagues;
- (d) Approve all international youth games with member teams and/or select teams;
- (e) Approve the formation and operation of all intrastate National Youth Challenge Cup and Association Cup games;
- (f) Approve inter-State play;
- (g) Review and approve Leagues Bylaws in order to insure consistency with the AYSA documents; and,
- (h) Make temporary rules or regulation for specific cases or occasions not provided for in existing documents, but which the Board of Directors, to carry out the objectives of this Association deems necessary.

Section 3. Subject to the limitation of these bylaws and the laws of the State of Arizona, all of this Association's powers shall be exercised by or under the

authority of the Board of Directors. The Board of Directors shall control all business and other affairs of this Association

Section 4. The Immediate past President of AYSA shall serve a 2-year term on the Board of Directors on the expiration of the individual's term as President. An individual removed as President or Immediate Past President under Bylaw 404 is not a member of the Board of Directors, and the position of Immediate Past President remains vacant on the Board.

#### Bylaw 412. MEETINGS

Section 1. The Board of Directors shall hold meetings no less than quarterly throughout the seasonal year. The Board shall establish the time, place, and location of the meetings.

#### Section 2.

(a) The Board of Directors may hold special meetings called at the request of the President of AYSA or by any three members of the Board of Directors. The request shall state the business items to be considered at the special meeting. No other items may be considered.

(b) Notice of a special meeting shall be provided to all members of the Board of Directors not less than 48 hours or more than 20 days before the date of the meeting.

Section 3. Proxies are not permitted at meetings of the Board of Directors.

Section 4. Visitors may attend all open Board of Director meetings. Visitors may be granted the privilege to speak at meetings under the approval of the President or any three members of the Board of Directors.

#### PART V-COMMITTEES

#### Bylaw 501. STANDING COMMITTEES

Section 1. AYSA Committees shall be established as required to satisfy the programs and needs of the AYSA. The president shall be an ex-officio member of all committees.

Section 2. Standings Committees, which have a continued existence, are enumerated in the AYSA Operating Procedures. Each standing committee shall be the responsibility of a specific member of the Executive Board. Standing Committees of the AYSA are:

- (a) A Protest, Appeals and Arbitration Committee.
- (b) A Rules and Revisions Committee.
- (c) A Registration and Credentials Committee.
- (d) A Risk Management Committee.
- (e) A Tournament Committee.
- (f) A Competitive State Cup Committee.
- (g) A Developmental State Cup Committee
- (h) A Recreational State Cup Committee.
- (i) A Budget and Finance Committee.
- (j) An Olympic Development Committee.
- (k) A Newsletter and Publicity Committee.
- (l) A State League Committee
- (m) A State Disciplinary & Rules Violation Committee

Section 3. The Board of Directors shall confirm committee chairs annually; and shall publish a list of said committee directors not later than the beginning of the fiscal year. In the event that the responsible AYSA officer fails to submit a name for approval, the President shall appoint the committee director with the approval of the Executive Board. In the event a committee chair resigns, is removed, or is unable to fulfill the position as chair, the responsible officer shall bring to the Board of Directors a recommendation for replacement. The Board of Directors shall vote on the replacement in a timely manner. The Board of Directors may also remove committee chair.

Section 4. Special Committees may be formed as deemed appropriate by the Executive Board or the President for the purpose of accomplishing specific tasks. The authorization for these committees shall include provisions for a budget for the duration of the committee, and for appointing a member or members of the Executive Board to be responsible for the committee.

Section 5. The membership of any committee shall be determined by the specific member of the Executive Board responsible for that committee, subject to the approval of the Board of Directors.

Section 6. All committees, standing or ad hoc, shall submit a report in writing to the Board of Directors every month.

#### Bylaw 502. SPECIAL COMMITTEES

Section 1. Special Committees may be formed as deemed appropriate by the President, subject to the approval of the Board of Directors, for the purpose of accomplishing specific tasks. The authorization for these committees shall include provisions for a budget for the duration of the committee, and for appointing a member or members of the Executive Board to be responsible for the committee.

#### Bylaw 503. RESTRICTION

No member of a committee may receive compensation (except reimbursement for expenses) for services performed as a committee member.

### PART VI-ADMINISTRATIVE

#### Bylaw 601. FISCAL YEAR BUDGET

Section 1. The Budget Committee shall prepare a proposed budget for AYSA for the next fiscal year. The Committee shall submit its proposed budget to the Board of Directors for approval. After the Board has approved a proposed budget, it shall be distributed and considered as provided by Bylaws 311 and 312.

Section 2. The Budget Committee shall be required to submit a budget for AYSA for the next fiscal year. The budget shall:

- (a) Outline all programs administered by AYSA, including but not limited to;
- (b) Administration, State/National Cups, Olympic Development, Coach certification, etc.;
- (c) Propose complete income and expenses for each program;
- (d) Identify sources of income to support each program.

#### Bylaw 602. ACCOUNTS, BOOKS AND RECORDS

Section 1. AYSA shall maintain adequate and correct accounts, books, and records of its business and properties. All of those accounts, books, and records shall be kept at the office of AYSA.

Section 2. All books and records, including copies of the governing documents, shall be open to inspection for the Directors and members of this Association, and in the manner provided for the Board of Directors. The Federation may view books, records, and governing documents at their request to determine compliance with Federation Bylaws. The State Association shall provide to the Secretary General of the Federation an annual report on the activities of the Association and most current annual financial statements within 90 days after the start of the Federation's seasonal year. The State Association will provide annually to the Federation copies of the Association's governing documents. Changes to those documents enacted at the Association's Annual General Meeting shall be submitted to the Federation for approval not later than 90 days after their adoption.

#### Bylaw 603. INDEMNIFICATION

Section 1. AYSA shall indemnify each of its present or former directors, officers, employees, or official representatives, or any person who is or was serving another entity in any capacity at the request of AYSA, against all expenses actually and reasonably incurred by the person (including judgments, costs, and counsel fees) in connection with the defense of any pending or threatened litigation to which that person is, or is threatened to be made, a party because that person is or was serving in such a capacity. This right of indemnification may also apply to expenses of litigation that is compromised or settled, including amounts paid in settlement, if AYSA approves the settlement as provided in section 2 of this bylaw. Such a person shall be indemnified if the person acted in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of AYSA. The termination of any litigation by judgment, order, settlement, conviction, or plea of nolo contendere or its equivalent shall not, of itself, create a presumption that the person did not act in good faith or in a manner the person reasonably believed to be in or not opposed to the best interests of AYSA.

Section 2. Any amount payable as indemnification under this bylaw may be paid by AYSA on a determination by the Board of Directors, not including those members who have incurred expenses in connection with the litigation for which indemnification is sought, that the person in question met the standard of conduct provided for under section 1 of this bylaw. If no such disinterested Board members are available; the required determination shall be made by a majority vote of the General Assembly.

Section 3. Any expenses incurred by a qualified person in connection with the defense of any litigation may be paid by AYSA in advance of a final disposition of the litigation on receipt of a written commitment by that person to repay the amount advanced if it is determined under section 2 of this bylaw that that person is not entitled to indemnification under this bylaw.

Section 4. The Board of Directors may authorize the purchase of insurance on behalf of any person that may potentially be indemnified under this bylaw. That insurance may include indemnification for those persons for expenses of a kind not subject to indemnification under this bylaw.

#### Bylaw 604. DISCLAIMER

The AYSA shall not assume, nor be liable for, the debts and/or financial responsibilities, with implied or incurred, of any player, coach, manager, team assistant, trainer, league official, club official, or referee from a member league, club, team, affiliate or other organization.

#### Bylaw 605. LIABILITY

All officers of AYSA and officials of member leagues, clubs and teams shall be covered against personal liability claims by the Arizona Youth Soccer Association for performing acts and duties directly related to the work of this Association.

### PART VII-GRIEVANCES, PROTESTS, AND APPEALS

#### Subpart A-General

#### Bylaw 701. GENERAL REQUIREMENTS

The following hearing and appeal procedures guarantee the rights of individuals participation and competing in activities sponsored by the Arizona Youth Soccer Association and its members to appeal grievances to US Soccer Appeals committee that has the jurisdiction to approve, modify or reverse a decision.

Section 1. Each Member Organization shall hear initial protests and infractions arising from games and other activities played under their jurisdiction.

Section 2. Each Organization Member shall have grievances, disputes, disciplinary hearing, protest and appeals provisions in its bylaws, rules, or other document that clearly states the procedures under which adjudication of appeals and other disciplinary matters shall occur. Such procedures must be in writing and be promulgated to their membership prior to the commencement of the regular seasonal competition and must include the notification of the right to appeal to the AYSA Level 1 Board of Directors Committee and the procedure for doing so.

Section 3. If an Organization Member does not have those procedures required by section 2 of this bylaw, then the AYSA procedures apply.

Section 4. Any committee or other authority hearing and/or deciding on grievances, disputes, protest, or appeals-

- (a) Shall be composed of people who have no conflict of interest in the matter being heard;
- (b) Shall not include any person who has adjudicated the matter at any other level;
- (c) Shall not be composed of less than three persons, and five persons are preferred

#### Bylaw 702. DEFINITIONS

Section 1. Protests are:

- (a) generally related to a specific game or administrative action, and are filed by one of the involved parties. Protests cannot be filed by third parties.
- (b) Must be based upon violation of the published rules of the competition, governing documents, or application of FIFA Laws of the Game.
- (c) Are only to proceed to the next level after the rights of protest and appeal are exhausted at the initial levels whose jurisdiction the protest or appeal falls within.

Section 2. Appeals are:

(a) The result of an adverse decision from a protest hearing, administrative action, disciplinary hearing or lower level appeal. Only those parties to the original action, who are adversely impacted by such decisions, shall be allowed to appeal.

(b) Not to have the effect of "staying" a previous ruling. Previous decisions remain in force, pending the result of the appeal.

Section 3. Disciplinary hearings are:

(a) A result from allegations of misconduct. Such misconduct must be a violation of a published rule, regulation, or procedure.

(b) To be heard only by the disciplinary committee within the jurisdiction of the convening authority.

Section 4. General Grievances are:

(a) Complaints of a general nature.

Bylaw 703. GENERAL PROCEDURES

Section 1. A protest, appeal, allegation of misconduct, or grievance must be filed in writing and must include:

(a) The nature and specifics of the complaint.

(b) A listing of the rules or procedures which have been violated.

(c) A statement of the desired resolution

(d) Proper filing fee.

Section 2. Filing shall be as follows:

(a) The original document of the protest, appeal, allegation of misconduct, or grievance, along with all supporting documents, shall be forwarded to the appropriate chairperson by Registered US Mail, Certified, US Mail-Return Receipt Requested, or Federal Express-Signature Required.

(b) In the case of an appeal, seven copies of the appeal and all supporting documents must be submitted by Registered US Mail, Certified US Mail-Return Receipt Requested, or Federal Express-Signature Required within forty-eight (48) hours of the receipt by the appellant of the prior adverse ruling (Saturday, Sunday, and holidays excluded unless the rules of the competition state otherwise).

(c) Additionally, in an appeal of a lower-level decision, one (1) copy shall be sent to the chairman of the hearing board whose decision is being appealed, one (1) copy shall be sent to the president of the organization member whose jurisdiction the original decision is generated from, and one (1) copy to the President of the AYSA. These copies shall serve as notice of the filing of an appeal.

(d) Upon such notification, the chairman of the lower-level hearing board shall immediately submit all retained evidence and documentation to the next-higher level. This submittal shall also be by Registered US Mail, Certified US Mail-Return Receipt Requested, or Federal Express-Signature Required.

Section 3. The conduct of the hearing shall be as determined by the rules of the Organization Member, or in the case of AYSA, by the Board of Directors.

Section 4. A written record (called the official record) shall be kept of the proceedings.

Section 5. All hearings shall be scheduled to be held within 30 days from the date of proper filing (see section 705)

#### Bylaw 704. FILING FEES

Section 1. The fee for filing a protest, appeal, allegation of misconduct, or grievance will be set by the board of directors and approved by the General Assembly.

Section 2. All filing fees are non-refundable, regardless of the outcome except that the Protest, Appeal & Grievance Committee shall have the discretion of refunding the fee if a fine of a lower level jurisdiction has been overturned.

#### Bylaw 705. DOCUMENTATION PROCESSING

Upon filing of a protest, appeal, allegation of misconduct, or grievance, the receiving authority shall institute the following procedures:

Section 1. The appropriate action or response shall be determined by conduction a "validation/review" of the following:

- (a) Identifying the principal parties involved.
- (b) Determining if they are in good standing.
- (c) In the case of a protest, determining the protester's right to lodge a protest.
- (d) In the case of an appeal, determining if the appeal is directly related and germane to the decision of the next-lower authority. (If not, the appeal must be rejected and returned).
- (e) Determining if all the information necessary to adjudicate the matter and reach a decision is included.
- (f) Determining whether the matter has been filed with the proper authority.
- (g) Determining that specific charges are made, the rules allegedly violated are cited, and the desired resolution has been stated.

NOTE: Five (5) working days are considered sufficient for the conduct of the "validation/review". The 30-day time limit will begin upon completion.

Section 2. All parties are entitled to a hearing with proper notification. Upon completion of the "validation/review," is complete, all involved parties shall be notified of the protest, appeal, allegation of misconduct, or grievance within five (5) working days.

Section 3. Notification of the receipt of a protest, appeal, allegation of misconduct, or grievance and of the date, time, and place of a hearing, shall be communicated to the principal parties at the same time and by the same method. Notification shall be accomplished by Registered US Mail, Certified US Mail-Return Receipt Requested, or Federal Express-Signature Required.

Section 4. Notification shall contain the following:

- (a) A condensed restatement of the cause of action.
- (b) The date, time and place of the hearing.
- (c) The type of hearing to be held (see section 712)
- (d) What limits or restrictions (if any) will be imposed on testimony.
- (e) Whether or not testimony may/must be in written form, and the date by which such written testimony must be received.
- (f) Any other special requirements.

#### Bylaw 706. REGARDING RULES OF COMPETITION

No decision which arises out of the application of the rules of competition that is made in the course of the competition, and has no consequence beyond the competition as herein defined, shall be appealable. For the purposes of this bylaw, the term "competition" may include games, tournaments, league play or a regular season. Nothing herein shall be construed to limit the rights of appeal

available under the Amateur Sports Act or the Constitution and Bylaws of the USOC relating to the opportunity of Athletes to participate in "protected competition" as defined in the USOC Constitution.

#### Bylaw 707. EXHAUSTION OF REMEDIES

Section 1. No Member of AYSA, official, league, club, team, player, coach, administrator or referee may invoke the aid of the courts of the United States or of a state without first exhausting all available remedies within the appropriate soccer organizations, and as provided within AYSA.

Section 2. For a violation of this bylaw, the offending party shall be subject to suspension and fines, and shall be liable to AYSA for all expenses incurred by AYSA and its officers and members of the Board of Directors in defending each court action, including the following:

- (a) Court costs;
- (b) Attorney's fees;
- (c) Reasonable compensation for time spent by AYSA officials and employees in responding to and defending against allegations in the action, including responses to discovery and court appearances;
- (d) Travel expenses; and
- (e) Expenses for holding special meetings necessitated by court action.

#### Subpart B-Hearings

##### Bylaw 711. HEARING PROCEDURES

In all hearings conducted under these bylaws, the parties shall be accorded:

- (a) Notice of the specific charges or alleged violations in writing and possible consequences if the charges are found to be true;
- (b) Reasonable time between receipt of the notice of charges and the hearing within which to prepare a defense;
- (c) The right to have the hearing conducted at a time and place so as to make it practicable for the person charged to attend.
- (d) A hearing before a disinterested and impartial body of fact-finders.
- (e) The right to be assisted in the presentation of one's case at the hearing;
- (f) The right to call witnesses and/or present oral and written evidence and argument;
- (g) The right to confront witnesses, including the right to be provided the identity of witnesses in advance of the hearing;
- (h) The right to have a record made of the hearing if desired; and
- (i) A written decision, with reasons for the decision, based solely on the evidence of record, issued in a timely fashion.

##### Bylaw 712. TYPES OF HEARINGS

The method of holding a hearing may vary. Basically, there are two types:

###### Section 1. Open Hearings

- (a) Open hearing shall be held with the principal parties, witnesses for both sides, and all necessary evidence, actually appearing before the members of the Hearing Committee.
- (b) Testimony from witnesses need not be taken in the presence of another witnesses, but the principal parties may be present for all proceedings except the deliberations of the Hearing Committee.
- (c) Deliberation may occur and decisions may be reached, in either open or closed sessions.

## Section 2. Closed Hearings

- (a) Closed hearings require that all testimony and evidence (including rules) be submitted in writing.
- (b) The principal parties must submit all evidence in written form, as specified by the notification.

## Bylaw 713. AGENDA

### Section 1. The agenda a hearing shall be as follows:

(a) All parties, including witnesses, will be brought into the hearing chamber. The Chair will describe the following items:

- (I) Statement of case to be Heard, including:
    - (i) Names of parties involved (including team, league, etc.)
    - (ii) Specific event involved.
    - (iii) Date of occurrence.
    - (iv) Rule number and description of rules allegedly violated.
    - (v) Outcome requested by plaintiff.
  - (II) Procedures for hearing, including:
    - (i) Plaintiffs and Defendants allowed to remain in hearing chamber. All witnesses to wait in outer chamber.
    - (ii) All written evidence should have been presented in advance for distribution and inclusion in the evidence packet.
    - (iii) All written evidence presented at the hearing will be passed to the Chair. The committee/Board of Directors will vote on its acceptance as proper evidence.
    - (iv) All questions/statements from involved parties will be addressed to the Chairman, who will ask the appropriate individual for an answer/rebuttal if he deems it pertinent.
    - (v) Witnesses may be recalled after initial testimony for further testimony and/or clarification.
    - (vi) Decisions will be made and notification will be made in writing, within forth-eight (48) hours (excluding Saturdays, Sundays, and Holidays) to both parties, including instructions for appeal.
- (b) All witnesses will then be excused to the outer chamber.
- (I) Plaintiff will present case.
  - (II) Witnesses for the plaintiff will be called individually.
  - (III) Committee/Board members will question plaintiff/witnesses as deemed necessary after each testimony has been given.
  - (IV) Defendant will present case.
  - (V) Witnesses for defendant will be called individually.
  - (VI) Committee/Board members will question defense/witnesses as deemed necessary after each testimony has been given.
  - (VII) Any witnesses will be recalled as necessary.
  - (VIII) Plaintiff will make closing statement.
  - (IX) Defendant will make closing statement.
- (c) Open hearing adjourned; parties excused; Committee/Board to deliberate.

## Bylaw 714. EVIDENCE AND TESTIMONY

The following shall apply to all hearings where evidence and/or testimony are allowed.

### Section 1. Evidence

- (a) All evidence, such as player passes, team rosters, game report forms (line-up cards), and letters, proof of age documents and other sources of written or printed information shall be originals or official copies only. No photocopies, Xerox copies, or other reproduction shall be acceptable. Notarized documents

shall attest to the validity of the signature thereon and shall not attest to the validity of the information contained in the document.

(b) Proof-of-age documents shall conform to the proof-of-age Rules of the competition.

#### Section 2. Testimony.

(a) All testimony shall be limited to the principal parties, eyewitnesses, and recognized authorities on the subject.

(b) If a witness cannot appear at an open hearing, written testimony shall be accepted. Notarization may be required at the option of the hearing authority, but only if such requirement was communicated in the notification of the hearing.

(c) Character witnesses and other third-party witnesses shall not be allowed.

(d) Testimony may be restricted with respect to time.

Section 3. A lawyer shall not represent a team at a hearing unless he is a bona fide member of one of the teams involved.

Section 4. A lawyer shall not represent a organization member at a hearing unless he is a bona fide organization member involved.

Section 5. No matter in the nature of a dispute or claim shall be presented to or defended in this Association except by a bona fide member of the League, Association, Club or team which is concerned.

#### Bylaw 715. MINIMUM RIGHTS

These minimum rights apply to hearings conducted under these bylaws:

Section 1. Each party at a hearing shall have the right to have an individual present at the hearing to assist the party in presenting the party's case. Such individual may, but shall not be required to be, an attorney.

Section 2. If the Complainant is represented by another individual at any hearing and the hearing panel allows that individual to speak, question the parties and /or witnesses, or grants that individual any other rights, then it shall afford all other parties, or the individual representing the party, including an attorney, the same rights during the course of the hearing as is allowed the individual representing the Complainant.

Section 3. If an attorney is present at a hearing to assist a party in presenting the party's case, it shall be made clear at the commencement of any such hearing that the hearing shall proceed in accordance with the AYSA hearing rules and procedures. All Federal, State or local Rules of Evidence or Civil Procedure shall not be applicable.

Section 4. The AYSA may provide, as part of the hearing rules and procedures, that an individual assisting a party may be allowed to speak on behalf of the party, make requests or ask questions at the hearing.

Section 5. Regardless of whether the AYSA allows the individual assisting the party the rights to speak, make requests or ask questions, as noted section 4, an individual assisting the party in presenting the party's case shall have the right to be physically present in the hearing room, and so as not to interfere with the hearing procedure.

Section 6. During the course of the hearing, the party may confer briefly with the individual who is assisting before making a statement or request or prior to

responding to a question. The panel conducting the hearing may limit the frequency and duration of the conferences so as not to unduly interfere with the proceeding.

Section 7. If there is confusion or concern, the party may request a recess to confer with the individual assisting the party. Such a request should be granted unless the number of requests by a party becomes unreasonable or the length of a requested recess is deemed by the hearing panel to be unreasonable.

Section 8. An individual assisting a party may prepare written materials for the party and collect documents for the party. However, the party must submit or present the materials and documents as materials and documents of the party and not of the individual assisting. The party has complete responsibility for those materials and documents and is subject to questioning about them.

Section 9. The AYSA may, but is not obligated to, allow greater rights to assistance than noted in this bylaw.

Section 10. The rights, either mandatory or permissible under this policy, shall be consistently applied, and the AYSA shall not arbitrarily allow or disallow the rights set forth in this bylaw to those individuals assisting a party in the presentation; or defense of the party's case.

#### Bylaw 716. SERIOUS INFRACTIONS

Formal and open hearings will be conducted in cases of initial infractions that are considered serious enough to potentially involve disciplinary action that could result in a suspension of more than three (3) matches (in cases where game or match suspensions are meted out) or a suspension of more than four weeks or one month (in cases where time suspensions are meted out).

#### Bylaw 717. DECISIONS

Section 1. The decisions of the committee, and any disciplinary sanction imposed, shall respond only to the specific issues and allegations contained in the complaint (as filed)

Section 2. Any other issue and/or rule violation, which may become known or apparent during the hearing, shall be referred to either the convening authority or a lower-level authority. This referral may be accompanied by a recommendation for appropriate action. When such matters are referred, notice of the referral shall be included with the notification of decisions rendered.

Section 3. Decisions shall be reduced to written form, and shall be forwarded to the principal parties shall be communicated to the principal parties at the same time and by the same method within forty-eight hours of the conclusion of deliberations (Saturdays, Sundays and holidays excepted). Notification shall be accomplished by Registered US Mail, Certified US Mail-Return Receipt Requested, or Federal Express-Signature Required.

Section 4. If a suspension is imposed upon a member of AYSA by an affiliated member, the AYSA office shall also receive a copy of the decision within forty-eight hours of the conclusion of deliberations (Saturdays, Sundays and holidays excepted). Notification shall be accomplished by Registered US Mail, Certified

US Mail-Return Receipt Requested, or Federal Express-Signature Required. Suspension of players for less than thirty (30) days are exempt from this requirement.

Section 5. Verbal communication of decisions shall not be permitted. Consideration should be given to ensure that the method chosen provides adequate notice to those impacted by the decisions(s).

Section 6. Notification of the decisions shall include a statement of the procedure for appeal. The statement shall clearly indicate the appropriate level of jurisdiction, including the identity and address of the person and/or office to which the appeal must be directed.

Section 7. Written minutes of all hearing s will be considered proprietary and made available only on request from higher level authorities in direct line of appeal.

#### Subpart C-Appeals

#### Bylaw 721. APPEALS PROCEDURES

Section 1. There shall be four (4) levels of adjudication within AYSA/USSF. They are:

Level 1: Clubs, Tournament Authorities, And State Cup Tournament Committees.

Level 2: District Commissioners, Leagues, And AYSA Disciplinary Committee

Level 3: AYSA Board of Directors, AYSA Protest, Appeals & Grievance Committee.

Level 4: Unites State Soccer Federation (USSF) Appeals Committee

Section 1. There shall be Two (2) levels of appeal within the AYSA. They are:

Level 1: District Commissioners, Leagues

Level 2 - The AYSA Board of Directors AYSA Protest, Appeals & Grievance Committee

Section 2. The Appeals Committee shall hear and determine appeals from decisions rendered by Organizational Members relating to activities sponsored by AYSA or its members. The Appeals Committee has the power to call for the production of any documents and evidence the Appeals Committee may require.

Section 3. All AYSA Level 2 Board of Directors Appeal Committee hearings will be closed hearings.

Section 4. All parties will be notified in writing of the timeline and procedure for the preparation and exchange of documentation.

#### PART VIII-PLAYERS AND PLAYING

#### Bylaw 801. REGISTRATION

Section 1. With the concurrence of the State Association, a player rostered to a team may roster to a second team at the second teams initial rostering. No player may roster to more than two teams at one time in a seasonal year. No player may multiple roster without the permission of his/her parent(s) or legal guardian. Additional approval signatures required are the coaches from each team, club representative and league representative. No coach will be required to accept a multiple roster player. The primary team will be the team the player rostered to first.

Section 2. Each member League shall be responsible for insuring proper registration of the players, affiliation of the teams, proper accounting of all transactions and accurate reporting to the AYSA.

Section 3. Each team shall be required to prepare and submit to the appropriate registering League officer or League Board of Directors, the proper AYSA Team or Player registration forms, proof of age per Rule 6, the required number of photographs, and to pay all membership fees or fines that may be levied by the League or this Association.

Section 4.

(a) Players who come to the United States after their twelfth (12) birthday will be asked to fill out and sign an International waiver form (along with their parents) stating whether or not they have signed a professional contract or received money from a professional team for playing.

(I) If the answer is no, that form must be sent along with the appropriate fee to US Soccer; the player may play immediately.

(II) If the answer is yes, that player has signed a professional contract or received money for playing, that player must follow the regular international clearance procedures.

(b) All players coming to this country (USA) who are seventeen (17) years of age by January 1 of the year they arrive, must secure an international clearance per FIFA rules before being registered to a team in this country.

Section 5. Players coming from another State Association during the seasonal year must complete the appropriate transfer forms prior to participating with a team registered within the AYSA.

Section 6. A minimum of one and maximum of four coach(es) of record shall be listed on the team roster.

Section 7. Players must use their legal first names, middle initial and last names, as listed on the proper birth certification document, on all registration material.

Section 8. This Association will issue Player/Coach passes to all players and coaches of record.

Section 9. No player or coach of record will be allowed to participate in any scheduled league, club, and/or tournament match without a player/coach pass issued by this Association as outlined in Bylaw 806.

Section 10. The League to the AYSA Registrar promptly upon registration must submit all AYSA registration. The League to the AYSA Registrar prior to League play must submit team assignment information.

Section 11. The AYSA Registrar shall regularly report to the Board of Directors of this Association each League's registration status.

Section 12. The AYSA shall register all players, coaches, teams, and administrators with the Federation at least once each year and shall timely pay all Federation dues and fees.

Section 13. The AYSA shall register all players, coaches, teams, and administrators with the US Youth Soccer at least once each year and shall timely pay all US Youth Soccer dues and fees.

#### Bylaw 802. PROOF OF AGE

Section 1. The age group in which a team registers with its club/league shall be the age group in which it participates in all state sponsored tournaments, providing the age group is available, i.e., American Cup, County and Association/Open Cups, and the AYSA Arizona State Championships.

Section 2. Proof of age shall consist of a birth certificate or birth registration or driver's license issued by an appropriate governmental agency, board of health records, passport, alien registration card issued by the United States government, a Certificate issued by the Immigration and Naturalization Service attesting to age, or a Certification of an American Citizen born abroad issued by the governing agency. Hospital, Baptismal or religious certificates will not be accepted.

Section 3. The Board of Directors of any affiliated League of this Association may request proof of age to be established. Copies of the written request must also be directed to the Board of Directors of this Association and to the appropriate League or other administrative authority. Proof of age shall be presented within forty-eight (48) hours of the presentation of such written request. Failure to respond to such request shall result in the immediate suspension of the player involved and forfeiture of all League games in which that player participated.

#### Bylaw 803. FALSE REGISTRATION

Any coach who is found to have played a player who is over-age and/or illegally registered shall, at a minimum, be suspended for the remainder of the seasonal year in which the player is found to have played and the following seasonal year. In addition, the team shall forfeit the game(s) in which that player has taken part.

#### Bylaw 804. TEAM ROSTER LIMITATIONS

Section 1. No team registering to play 11-a-side shall be allowed more than eighteen (18) nor less than seven (7) registered players at any given time.

Section 2. No team registering to play 8-a-side shall be allowed more than fourteen (14) nor less than five (5) registered players at any given time.

#### Bylaw 805. PLAYER RELEASE AND TRANSFER / SPECIAL TRANSFER

Section 1. A multiple rostered player after he has played his first game sanctioned by this Association who requests a transfer will lose his multiple status by such request.

Section 2. Any player registered to a team is bound to that team for the entire seasonal year unless he / she requests and obtains a transfer. All requests for release or transfer shall be submitted to the AYSA Registrar on AYSA transfer form. The reason for the request to transfer must be stated in the appropriate place on the form.

Section 3. Teams participating in Snickers Arizona State Championships shall be limited to a total of three (3) transferred players per seasonal year. A transfer shall be defined as adding a currently AYSA/US Youth Soccer registered player to a roster or a player who returns to the same roster in the same seasonal year. Teams participating in Snickers Arizona State Championships are

permitted to transfer more than three players to their team after Arizona State Championships competition is completed.

Section 4. A player may be released from a team by the coach only if the player is unable to play for one of the following reasons:

- (a) The player has violated rules of the US Soccer, US Youth Soccer or the AYSA;
- (b) The player has moved beyond a reasonable travel distance; the determination of "reasonable travel distance is subject to definition by the AYSA; and/or,
- (c) The player is injured in such a manner that the player will not be able to participate for the remainder of the season.

Section 5. A player can play for only one team in any competition sponsored by the US Youth Soccer, i.e., National Youth Challenge Cup.

#### Bylaw 806. PLAYER PASSES

Section 1. Player passes furnished by this Association are to have a recent photograph affixed which can easily identify the player, to be signed by the player in the appropriate manner and to be laminated correctly.

Section 2. When this Association furnishes player passes, each player or coach must present his/her pass(es) to the referee prior to the start of each game. The player passes must have the same team number, club number, league number and age group (unless appropriate and acceptable loan paperwork is provided), otherwise that player shall not be allowed to play in that game. The player passes shall be returned to each player or the coach at the end of the game. If a player was ejected, his/her player pass shall be turned over to the proper authorities for disciplinary action.

Section 3. A coach's pass will be issued for the head coach of each team registered in this Association. The coach must present his/her pass to the referee prior to the start of the game. This pass must have the same team number, club number, league number and age group as the team, otherwise the coach shall not be allowed to coach that game. The coach's pass shall be returned to the coach at the end of the game. If the coach was ejected, his pass shall be turned over to the proper authorities for disciplinary action.

Section 4. In the case of U-6 and U-8 players participating in leagues using modified rules for those age groups, players must be registered prior to any scheduled game but need not use player passes unless participating in tournaments. Membership cards are to be given to the players by the club/league.

#### Bylaw 807. SPECIAL MODIFICATIONS

Special modifications of the player passes may be made for tournaments and exhibition matches played within the jurisdiction of this association provided that the guidelines for the tournament or exhibition matches have been approved by the Board of Directors.

#### Bylaw 808. RETURN OF PASS

When a player transfer or drops, the players pass must be surrendered to the AYSA registrar.

#### Bylaw 809. PLAYER SAFETY

Section 1. No youth player / team will be allowed to participate in more than two games per day or the equivalent regulation time thereof for that specific age group.

Section 2. Names of players shall not appear on any player's uniform, sweats, jacket or equipment bag.

Section 3. It is the responsibility of all leagues, clubs, coaches, and administrators within the Arizona Youth Soccer Association to ensure the safety, both physically and mentally, of all players. Guidelines that meet certain minimum criteria established by the Federation in accordance with state and local law concerning physical and sexual abuse will be established and distributed to all.

#### Bylaw 810. TOURNAMENT

Section 1. Tournaments are to be governed by the AYSA Tournament Manuals;

Section 2. Each AYSA tournament will be assessed \$5.25 per team;

Section 3. Each AYSA sanctioned 3 x 3 or 4 x 4 tournament shall be assessed \$2.25 per team;

Section 4. Assessments are due with the tournament and financial reports, within thirty days of said tournament.

Section 5. Tournaments must submit their Application to Host by March 1st of the previous seasonal year. Late requests will be subject to a \$200.00 fee. Any tournament given a fine or probation for any reason shall post a bond equal to \$10.00 per team based on the previous year's team count with their Application to Host.

Section 6. All sanctioned tournaments must be assigned by a US Soccer licensed assignor or a staff supervised by a US Soccer licensed assignor.

#### Bylaw 811. TRAVEL

Section 1. Completed "Application to Travel" and "Travel Roster" forms must be received at the State Association offices prior to the event in which a team wishes to participate outside of the State of Arizona. The "Application to Travel" form must have a copy of the official brochure, invitation or other applicable material of the Tournament or Games host and be accompanied by the fee set by the board of directors and ratified at the AGM. Any members of the Board of Directors or full time employee of the AYSA shall be the authorized to sign these papers granting permission to travel.

Section 2. Loan forms for out-of-state tournaments must be completed appropriately and submitted to the AYSA office for signature prior to the applicable tournament.

Section 3. Teams wanting to travel outside the United States must follow the timelines and procedures established by US Soccer.

#### Bylaw 812. ACCOUNTABILITY, CONDUCT & EJECTION

Section 1. Each member league, club and team shall be held primarily accountable for the conduct of persons associated with the member league, club or team in any manner whatsoever.

Section 2. During any game sanctioned by or regularly scheduled by AYSA or any of its affiliated member leagues, clubs or teams, a referee may stop the game

and eject any spectator from the grounds (field of play and areas surrounding the field and fields near the field upon which the game is being played), if in the opinion of the referee, the offender is guilty of violent conduct, serious foul play, or the use of foul or abusive language, or if the conduct is deemed to be interference by the offender as designated in subdivision ( d ) of Law V - Referees-Laws of the Game).

Section 3. Coaches and other team officials shall be subject to all rules pertaining to misconduct contained herein, including cautions, ejections and standard suspensions. Any other individual who may be reasonably construed as being associated with a team, such as relatives and spectators, shall also be subject to the jurisdiction and authority of the Association. Any coach or team official shall be held responsible for the actions of any individual(s) at any match that, in the opinion of the referee, is a supporter of that team.

Section 4. All red cards or ejections shall result in a minimum one (1) game suspension. Referees' decisions are final and may not be overturned unless said referee has made a technical error.

Section 5. At no time shall drinking of alcoholic beverages be permitted at any game or practice sanctioned by or regularly scheduled by AYSA or any affiliated member league, club or team.

Section 6. No contact whatsoever may be initiated with a player (directly or indirectly) properly registered to a team in this association by a coach, assistant coach, or designated team parent/manager of another team in this association for purposes of recruitment while the player's team is still participating in league, current year in-state tournaments or National Youth Challenge Cup play. Violation of this rule may result in a minimum one (1) year suspension for the guilty party. Complaints must be made in writing by an affected party and will be heard by the State Discipline, & Appeals, & Arbitration Committee.

Section 7. The adjudicating committee shall determine minimum penalties for other abuses or infractions, i.e., those not involving referee assault or abuse. The severity of any such penalties meted out should be determined by the severity and nature of the infraction, by any precedence set in other similar situations and/or recommendations or suggestions that may be found in the AYSA Administrative manual or the , US Soccer Administrative Manual.

#### Bylaw 813. TEAM RELEASE DURING THE SEASONAL YEAR

A team shall be allowed to join the playing schedule of a second League only when it has satisfied all of its obligations to a first league, i.e., all scheduled competition and financial liabilities. Re-registration of the players within the AYSA for the current seasonal year is not required.

#### Bylaw 814. YOUTH PARTICIPATION IN SENIOR GAMES

A youth player will be permitted to play an unlimited number of amateur games without losing his or her youth eligibility. The youth player must obtain permission from his or her youth coach or other authorized official. The youth coach or other authorized official shall, in writing or by form, request eligibility clearance from the State Youth Association. The youth coach or other authorized team official must, in writing or by form, request permission from the State Amateur Association.

#### Bylaw 815. PLAYING WITH PROFESSIONAL PLAYERS

Any player signing a professional contract, receiving funds for playing soccer, or playing with a professional team without the permission of the Board of

Directors of this Association shall be declared a professional player and shall lose all privileges of youth amateur status. The Board of Directors of this Association may grant a youth amateur player permission to play in benefit or exhibition games only where professional players are involved. Permission must be requested in writing.

#### Bylaw 816. ASSAULT - CENSURE AND SUSPENSION

Section 1. When any person shall assault or abuse an official, jurisdiction shall vest immediately in the Board of Directors of this Association. An official, for the sole purpose of this specific AYSA regulation, shall be defined as the referee, official linesman, referee assignor(s), referee administrator, player, coach, team administrator, tournament director(s), tournament staff, or any officer or member of the Board of Directors of this Association, member leagues and clubs. Misconduct towards officials may occur before, during and after the match, including travel to and from the match.

"Assault" shall be defined as an intentional act of physical violence upon an official and shall include, but not be limited to, hitting, kicking, punching, choking, spitting at, or on, grabbing or bodily running into an official, kicking or throwing any object that could inflict injury, damaging an official's uniform or personal property.

"Verbal Abuse" shall be defined as a verbal statement, which implies or threatens physical harm to an official or the official's property.

"Physical Abuse" shall be defined as, but not limited to, using foul or abusive language toward the official, threatening the official with remarks that carry implied or direct threat of physical harm, and spewing a beverage on an official or his property.

Section 2. It shall be mandatory upon the Board of Directors of this Association to execute the provisions of this regulation within THIRTY (30) days of notification of the offense except in cases involving players only. Where only players are involved, the appropriate competition authority may adjudicate the matter.

Section 3. Referee Assault against an adult referee or adult assistant referees or any other adult reasonably construed or defined to be an official in Bylaw 816. Minimum penalties shall be as follows:

- (a) For minor or slight touching of the referee or the referee's uniform or personal property, at least 3 months for the time of the assault.
- (b) For other assaults, at least 6 months from the time of the assault.
- (c) If there is serious injury, a five (5) year minimum suspension.
- (d) Verbal Abuse - an automatic suspension of at least three (3) scheduled matches.
- (e) Physical Abuse - an automatic suspension of at least three (3) scheduled matches.
- (f) When the official involved is of age to play in this Association, the minimum penalties shall be three (3) times greater than a, b, c, d and e above.

#### Bylaw 817. REFEREES

Section 1. In all competitions under the jurisdiction of this Association, all official referees must be currently registered with and be in good standing with the , US Soccer, if at all possible. All League matches, Tournament matches and Cup matches under the jurisdiction of the AYSA shall be officiated under the

three (3)-man system as described in FIFA and, US Soccer official "Laws of the Game." If because of unforeseen circumstances a currently registered, US Soccer Referee is unable to officiate, some other person may be agreed upon to officiate. However, such unregistered person is prohibited from receiving any payment, directly or indirectly, for officiating under such emergency, or officiating under any other circumstances. The prohibition against payment shall also apply to any payer under the jurisdiction of this Association, whether or not the match officiated is under Cup, tournament, league, or club play. The following combinations of match officiating are listed in order of preference:

- (a) One (1) currently USSF registered Center Referee assisted by: Two (2) neutral currently USSF registered linesmen.
- (b) One (1) currently USSF registered Center Referee assisted by: One (1) neutral currently USSF registered linesman and one (1) emergency linesman.
- (c) One (1) currently USSF registered Center Referee assisted by: Two (2) emergency linesmen.

NO MATCHES SHALL BE OFFICIATED UNDER A SYSTEM NOT RECOGNIZED BY FIFA, US Soccer or AYSA. Bylaw 817 does not apply to games played according to modified rules.

Section 2. All League/Clubs, Tournament and Cup match assignments must be made by US Soccer licensed assignor.

#### PART IX-AMENDMENTS TO BYLAWS

##### Bylaw 901. PROPOSING AMENDMENTS

Any proposed amendment to the charter or bylaws of AYSA may be made by-

- (1) An Organization Member;
- (2) The Board of Directors;
- (3) A member of the Board of Directors; or
- (4) A committee of AYSA.

##### Bylaw 902. ADVANCE NOTICE

Section 1. Any proposed amendment to the charter or bylaws of AYSA must be submitted in writing to the AYSA State Office Manager no later than 45 days prior to the proposed date of the Annual General.

Section 2. Each proposed amendment received in compliance with section 1 of this bylaw shall be sent in writing by AYSA to each Organization Member and the Board of Directors at least 30 days prior to the General Assembly meeting at which the amendment is to be considered.

##### Bylaw 903. VOTING REQUIREMENTS

Any amendment to the bylaws of AYSA requires a two-thirds vote of the General Assembly present at the meeting of which the amendment is being considered.

##### Bylaw 904. PRIORITY

To the extent applicable by Arizona State Law, in the event of a conflict between the charter and bylaws of AYSA and the articles of incorporation, bylaws, policies, and requirements of the Federation, the articles, bylaws, policies, and requirements of the Federation govern.

##### Bylaw 905. EFFECTIVE DATE

Unless otherwise provided, any amendment to the charter or bylaws of AYSA is effective on that September 1 that occurs immediately after the amendment is adopted.

Bylaw 906. EXCEPTIONS

Amendments passed at the Annual General Meetings of the US Soccer and/or US Youth Soccer, which may affect the bylaws of the AYSA, shall be distributed to the membership by the Secretary of the Association and shall become effective on that September 1 that occurs immediately after the amendment is adopted.

RATIFICATION

The Ratification and Signature of Five (5) members of the 2005/2006 Arizona Youth Soccer Association shall be sufficient for the establishment of these Bylaws.

---

Rick Timmons, President

---

Lance Wise, Vice President-Administration

---

Amy Poblete, Vice President-Administration

---

Bill Johnson, 1st Assistant Vice President-Competition

---

Linda Corbett, Vice President-Recreation

---

Michelle Longoria, Secretary

---

Pat Dunham, Director of Special Programs